



South Asia

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TÜV SÜD South Asia • TÜV SÜD House • Off Saki Vihar Road, Saki Naka • Andheri (East) • Mumbai - 400072

Date:

Ref.:

Mr.

Address:

Dear Mr.

Re.: XYZ Certification Services

We thank you for submitting the completed Audit Application Questionnaire and for your interest in our services. Based upon the information provided in the questionnaire, please find the following documents enclosed:

- Comprehensive Quotation
- Certification Data Sheet
- Plan For Certification

These are applicable with the Standard Terms & Conditions and relevant Accreditation Testing and Certification Regulations.

Our audit team has extensive experience in your industry as well as in Quality /Environment/ Food Safety Management System/ Information Security / IT Service Management/ SA8000 and have audited several companies in India as well as abroad. We would be happy to welcome your company among the numerous companies, which are worldwide certified by TÜV SÜD.

We view our clients as long-term partners and strive to provide value-added input during each audit.

Please contact us should you have any questions about the quotation.

We thank you once again for your interest in TÜV SÜD and look forward to a long and fruitful association with your esteemed organisation.

Sincerely

For TÜV SÜD South Asia Pvt. Ltd.

Name:

Designation:

Issued By: Vibhavari Bhagwat

File: TSSA_CCU_75

Revision: 06

Effective: 2014-06-04

PAN No.: AABCT0716G
TAN No.: MUMT09385F
Service Tax Code No.:
AABCT0716GST001

Headquarters:
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TÜV SÜD House
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Branch information:
Telephone: +91-22-67545555
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Company:

Scope of Audit:

Location:

Standard and Accreditation:

Date:

Ref No.:

This is a comprehensive 3-year quotation. This does not include travel costs, lodging and boarding etc., which are at actual. It is valid in conjunction with TÜV SÜD South Asia Pvt. Ltd's [Standard Terms & Conditions](#) and relevant [Testing and Certification Regulations](#).

Service Tax extra as applicable will be charged. Please find below TÜV SÜD South Asia Pvt. Ltd's quotation for certification services.

This Quotation is based on the information provided in audit application / Updated Questionnaire and subjected to revise based on the changes.

	Price in Rs.
Application Fee <ul style="list-style-type: none"> Advance fee for processing application (Non refundable) 	
Preliminary audit (optional) <ul style="list-style-type: none"> Pre Assessment of compliance to system. 	
Stage 1 Audit <ul style="list-style-type: none"> Assessment of whether the system is ready for Certification with regard to documents and system implementation 	
Certification audit (Stage 2) <ul style="list-style-type: none"> Review and evaluation of management system documents Audit planning, On-site audit & Audit report 	
Certification <ul style="list-style-type: none"> Issuing and use of certificate for 3 years, 2 certificates, in English (A4 and A3) 	
First Surveillance Audit *** <ul style="list-style-type: none"> Follow up audit after 9 months and before 12 months from certification audit 	
Second Surveillance Audit <ul style="list-style-type: none"> Follow up audit due after 24 months (-3 months) from certification audit 	

Note: -

- Stage 1 shall be executed during a Repeat audit in case of any change in the management system e.g. location, expansion of client base, change in management system, change in legislation
- ***For SA8000: A follow-up is done after every 6 months for 5 consecutive surveillance.
- Payment for the service executed need to be made against the invoice. Delay or failure in not meeting the invoice conditions may lead to delay in certificate submission or suspension / withdrawal of the certificate as case may be.

Please call TÜV SÜD if there are any questions regarding this quotation.

For TÜV SÜD South Asia Pvt. Ltd

Name:

Designation: